

Student Honor Code

Philosophy & Introduction

Embry-Riddle's policies and regulations are established to protect the health, safety and daily operations of the university community. The wellness of the ERAU community is always a primary concern during investigations and subsequent judicial action. Students are responsible for knowing and adhering to all published policies and regulations. A student is defined as any person who is currently enrolled at the university or who has been enrolled at the university in a prior semester or term and is classified as a continuing student as stated in the current ERAU catalog. Any member of the campus community may officially report a violation of The Honor Code. When a violation of a policy, rule or regulation does occur, the goal is to resolve the situation educationally. Occasionally, restitution or punitive action will be required. Most violations are best handled in such a manner as to inform and guide students toward the development of personal responsibility, conscientiousness and ethical standards. Maintaining a positive relationship with the greater Embry-Riddle community and the aviation/aerospace industry is critical to the success and growth of the university and its students. Therefore, students are expected to conduct themselves in a positive manner regardless of whether they are on or off campus. The university may take disciplinary action regarding a student's off-campus behavior. If a student has allegedly violated an institutional regulation and is also charged by civil authorities, University disciplinary proceedings may be initiated separately from any civil/criminal or military action.

What the Honor Code Is

The Honor Code is the Embry-Riddle Aeronautical University Worldwide Campus's statement on academic integrity and personal accountability. It articulates University expectations of students and faculty in establishing and maintaining the highest standards in academic work and personal conduct. The Honor Code is based on the principle that a spirit of trust should pervade all aspects of student life. Its essence is that any violation of the Honor Code is an offense against the community. An effective Honor Code depends upon each student adhering to the spirit and letter of its principles. It demands accountability on the part of each student for his or her actions. ERAU students are responsible for their personal conduct at all times and shall be subject to review, including possible suspension, for behavior that discredits themselves or the University.

The Honor Code incorporates two different pledges of student conduct: the academic pledge and the community pledge. In addition, it embodies the individual's commitment to develop a community of honor, including taking action against those who violate the Code.

Therefore, as a student of Embry-Riddle Aeronautical University:

- I understand the importance of the Honor Code for the university, my community, and myself.
- I will hold myself to the highest standards of personal honesty and ethical behavior in my academic work.
- If I see an instance of academic dishonesty, I will take the appropriate steps that are consistent with the Honor Code.
- I will respect myself, fellow Embry-Riddle Aeronautical University students, faculty and staff, and members of our community and I will do my best to apply the standards set forth by the Honor Code to my daily life.

As a member of the Embry-Riddle Aeronautical University community, I am committed to this Honor Code and maintaining the highest level of academic integrity and social and civic responsibility at our institution.

Definitions

For purposes of interpreting the University Honor Code, the following definitions shall apply:

Cheating. Cheating includes, but is not limited to:

- giving or receiving help from unauthorized persons or materials during examinations
- the use of unauthorized information during testing or examination; the submission, in whole or in part, of the ideas or work of another as one's own;
- the unauthorized communication of examination questions prior to, during, or following administration of the examination;
- completing academic work for another student who later submits said work, in whole or in part, as her/his own;
- submission of the same or similar work in two or more classes without the approval of the instructor(s) involved;
- fraud and deceit that include knowingly furnishing false or misleading information or failing to furnish appropriate information when requested, such as when applying for admission to the University.

Collusion. Collusion includes, but is not limited to:

- agreements or conspiracies entered into for fraudulent or illegal purposes;
- discussing or otherwise describing the content of a test or examination with a student who will take a similar examination in the same course at a later period;
- forgery for purposes of deception.

Property violations. Property violations include, but are not limited to:

- the misappropriation of patents, copyrights, trademarks, or computer software;
- securing information from the Internet or similar sources without paying the required fees or royalties, where prescribed;
- the destruction or corruption of information technologies intended for common use;
- the misappropriation of library resources intended for common use; forgery for purposes of theft.

Plagiarism. Plagiarism is presenting the ideas, words, or products of another as one's own and violations include, but are not limited to:

- the use of any source to complete academic assignments without proper acknowledgement of the source;
- submission of work without appropriate documentation or quotation marks;
- the use of part or all of written or spoken statements derived from sources, such as textbooks, the Internet, magazines, pamphlets, speeches, or oral statements;
- the use of part or all of written or spoken statements derived from files maintained by individuals, groups or campus organizations;
- resubmission of previously submitted work without formal quotation;
- the use of a sequence of ideas, arrangement of material, or pattern of thought of someone else, even though you express such processes in your own words.

Submitting ERAU content to resource sharing sites such as Course Hero, CHEGG, and Paper Camp, constitutes a direct violation to Embry-Riddle Aeronautical University's Intellectual Property and will be considered a violation of the University's Student Code of Conduct Policy. Students submitting any ERAU course material or previously submitted graded assignments to or from resource sharing websites will be considered in violation of the Academic Integrity Policy.

All student work submitted to any electronic plagiarism system by the instructor will remain in the ERAU plagiarism detection system database. Students are not able to request the removal of the content submitted to any plagiarism system used by ERAU.

Acknowledgment. Proper acknowledgment includes identifying the author and source of a quoted or paraphrased passage and indicating clearly (by the appropriate use/omission of quotation marks or indentions) whether the passage is being quoted or paraphrased.

Violations of the Honor Code

Examples of conduct that have been regarded as being in violation of the Honor Code include:

- Any behavior in violation of the Student Code of Conduct
- Copying from another's examination paper or allowing another to copy from one's own paper
- Unpermitted collaboration
- Plagiarism
- Revising and resubmitting a quiz or exam for regrading, without the instructor's knowledge and consent
- Giving or receiving unpermitted aid on a take-home or online examination
- Representing as one's own work the work of another
- Giving or receiving aid on an academic assignment under circumstances in which a reasonable person should have known that such aid was not permitted

Penalties for Violating the Honor Code

Academic violations are handled in accordance with the Academic Integrity Policy through the appropriate College. Conduct violations are handled in accordance with the Student Conduct Policy through the Dean of Students Office.